

JAGUAR JEWELRY CASTING, LLC.

The following information is provided to facilitate fair business practices for the **Customer** and **Jaguar Jewelry Casting, LLC**. Our goal, as always, is to provide the best product and service in our industry. In order to provide quality service to all our customers, the policies, procedures, terms and conditions below must be adhered to strictly.

Account Terms and Conditions

- 1- All new customers must complete our Account Application and Blanket Certificate of Exemption to establish an account.
- 2- New accounts rated JBT-1 are eligible for open shipping on their initial order. Please submit our Account Application and Blanket Certificate of Exemption to establish credit terms and assure open shipping on subsequent orders.
- 3- All shipments are **C.O.D.** until credit has been approved. Please allow 2 weeks for processing and notification of credit terms.
- 4- All invoices shipped on an open account are due and payable 30 days from the invoice date (unless otherwise agreed upon in writing).
- 5- Past due accounts will be shipped only on a C.O.D. basis.
- 6- Accounts with an open balance will receive a statement at month's end. Invoices unpaid after 30 days will incur a 1.5% service charge per month.
- 7- Any dispute with an account statement must be made within 15 days of the statement date.
- 8- There is a \$35.00 charge for all returned checks.
- 9- We may periodically ask for updated information about your business in order to maintain an active account.
- 10- Name and address changes must be submitted in writing for existing accounts.
- 11- Please place your orders in writing; we can not accept telephone or verbal orders.
- 12- For out of town customers, we ship via Federal Express. Service Options include Standard Overnight, Priority Overnight, 2 day service and Saturday delivery.

Accepted _____

BY: _____

Date _____

48 WEST 48TH STREET, SUITE 500, NEW YORK, NY 10036
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